



NOTICE

(For FE, SE, TE & BE Students)

RAILWAY CONCESSION - APPLYING ONLINE

In order to make the procedure for applying / issuing railway concession more efficient and for avoiding inconvenience to students, we have computerised the process of applying / verifying the status of their application online with immediate effect.

Students are now required to follow the following procedure:

1. Students who would like to apply for a new concession should visit College Website www.frcrce.ac.in - "CRCE Student Data Bank" link (Railway Concession). Fill up the details accurately and submit your application online.
2. Application for Railway Concession can be made maximum 10 days in advance and minimum 3 days before the expiry of the current concessional railway pass.
3. Students are required to note that the railway station should match to the corresponding address given by the student, i.e if the postal address is Kandivali, the railway station is also Kandivali and not Borivali, irrespective of the distance of the station from residence.
4. Students can verify their status of concession online and collect the concession form from the office maximum 3 days in advance before the date of expiry of the current concessional pass.
5. In case the status of concession form is not shown before the expiry of the concession, students are required to meet the Office.

Note : Students who have applied prior to the date of this circular are required to contact the Office and collect their concession form.


(Dr. Srima Upakrishnan)
Principal

